Minutes of Committee Meeting held on Monday 12th May 2014 at 1900 hours in 54 North Street

Present: Paul Zarb (Chair) (PZ), Duncan Campbell (DC), Nick Rowan (NR), Carolanne Cappie (CC), Dave Jo Chaplin (DJC), Christian Darbyshire (CD), Andy Bruce, George Shanley, Craig Johnston, Jane Timperley

1.	**Welcome and Apologies** The Chair welcomed all to the meeting. Apologies were received from Trev Keer and Veronica Duncan.
2.	**Minutes of the last meeting** The minutes of the previous meeting were approved.
3.	**Finances** The Treasurer provided a report on the current financial position to the end of April 2014 (attached).
4.	**Asset Register** This was circulated to the committee. Club equipment is located in a number of different locations, resulting in difficulties maintaining the inventory and in the logistics of getting things to and from events. Several options to establish a single safe equipment store were discussed and it was agreed that Paul would pursue the potential for a known facility in the centre of Kinross. It was agreed that the radio equipment and timing devices would remain with Stewart Herd and John Myerscough respectively. Dave Jo-Chaplin will take responsibility for maintaining the equipment inventory.
5.	**Constitutional Amendments** NR will complete as approved at the AGM.
6.	**Club Events** The handicap structure agreed at the AGM will be in place for this year's GP events. Registration of the GP events with British Cycling provides the club and

	officials with indemnity against individual claims. This has been discussed previously but had not been acted on due to issues regarding the restriction of the cover to "first claim members". After discussion, it was agreed that the club should register. DC to complete the process. Although all events are planned, it was recognised that more could be done to co-ordinate marshalling resources, encouraging as wide a contribution from members as possible. It was agreed to draw up a list of marshalling requirements for each event and to allocate responsibilities in advance to an identified group of willing participants. Paul to progress. Carolanne drew attention to the Rapha CC ladies 100km event scheduled for 20th June.
7.	**Non Club Events** Club representatives are required to attend the FCA meeting on 30th May – up to 4 can go. George Shanley, Stuart Herd and Paul Zarb will attend, with Andy Bruce if available. A Dunfermline City closed road event is planned for 5th June. It was agreed to provide a link to the event details on the KCC website, indicating that the club will pay the entry fee for any KCC members wishing to enter as a team. TRACKS Loch Leven heritage trail official opening is on 30th May at 11am and the organisers are hoping for cyclists to attend the event. It was agreed to notify members. It was agreed that Craig Johnston would liaise with Adam Nosal to follow up on last year's talks for coaching sessions at Caird Park. In order to avoid the holiday period late June early July is probably best.
8.	**Kit** The committee agreed to commission a second kit – as an alternative for members to the existing kit. The second or 'away' kit will be designed by Andy Laycock, a club member and will feature sponsorship from local businesses. The committee agreed that the away kit will be designed to be dark but visible and will accommodate sponsor logos to cover some of the production costs. This kit will also be used for the purposes of competitive racing (Road Racing, Cyclocross, and Time Trialling etc) and will utilise the club colours. Effective for 2014, the committee agreed to provide support to members entering six or more paid BC competitive races in a season by offering an incentive of the cost equivalent of standard bib and shorts (£70) for the purchase of club kit.

9.	**Committee Members Portfolios** In addition to the President, Chair, Treasurer, Secretary, Kit Manager and Membership Secretary, the following responsibilities were allocated: George Shanley – FCA Craig Johnstone – Coaching sessions Jane Timperley – PR/Newsletter Christian Darbyshire – Social events co-ordinator Dave Jo Chaplin – Asset Manager
10.	**Sportive** A wash up meeting was held on 6th May 2014. PZ will circulate of the meeting.
11.	**Any Other Business** The Loch Leven Time Trial trophy cannot be located. Approval was granted for John Myerscough to provide replacement. It was agreed to hold this year's annual awards dinner on 21st November at the Windelstrae Hotel, with Arthur Doyle to be invited as special guest. Two gazebos will be ordered from THL. TK will provide design. PZ will place order.
12.	**Date of Next Meeting** The next meeting will be in June, at 54 North Street, Milnathort. DC to circulate date.