Minutes of Committee Meeting held on Tuesday 19th February 2013 at 1930 hours in Burnbank Meadows

Present: Paul Zarb (Chair), Duncan Campbell, Nick Rowan, Trev Keer, Angus McCulloch, Carolanne Cappie, Veronica Duncan, John McKay, Dave Jo Chaplin, Andy Bruce, John Myerscough, Christian Derbyshire. Ian Duncan attended part of the meeting.

1.	**Welcome and Apologies** The Chair welcomed all to the meeting. There were no apologies.
2.	**Minutes of the last meeting** The minutes of the previous meeting were not available to the meeting but were accepted as approved.
3.	**Membership** Carolanne Cappie (CC) gave an update on membership; there is currently 71 paid members with a number yet to renew. It was agreed that CC would send a gentle reminder to those lapsed members yet to re-join. It was confirmed that, other than the Secretary, individuals are not required to have membership of British Cycling (BC), but it was agreed to send a reminder to club members of the benefits of joining BC. The club will reimburse BC membership for committee members who are required to belong to BC. A discussion took place regarding reductions for mid-year membership, and the potential for rolling renewals, rather than a fixed date. The Committee agreed to leave things as they are until further information is available on the viability of individual annual renewal dates. It was noted that this would require a change to the club constitution.
4.	**Regular runs** It was agreed that the Sunday runs would follow the pre-planned numbered routes in order (as far as conditions allow). There will be one route of 40-50 miles, with those who wish to do longer distances able to add on additional elements. The importance of group ownership was discussed, and the need for committee members to be prepared to lead all of the groups, but that it was essential that other members were able to do this in the absence of a committee member. Dave Jo Chaplin (DJC) described his success in leading informal "social" runs for non-members, over a distance of up to 40 miles over 3.5 – 4 hours. The potential for a social group to encourage new members was acknowledged and it was agreed to include a social group in the Sunday schedule. (coffee stop optional – to be decided by group on the day). The inclusion of a social group would also be advantageous to more experienced

	members either returning to fitness after a period out, or as a break from their normal commitment. After discussing the relative merits of reversing the order of group set off (i.e. slowest going first), it was agreed not to define a hard and fast rule. Decisions should be agreed on the day, with different options being tested. The possibility of a Tuesday evening run at a more relaxed pace than is the norm for the Thursday session was considered but no agreement reached.
5.	**Kit** The Chair acknowledged that there had been difficulties in reconciling the kit order sent to the suppliers with what members had ordered. The benefit of maintaining a spreadsheet to track orders was recognised. It was agreed to resolve the kit issue by distributing the stock held on a first come, first served basis, with a new order to be submitted to the suppliers for unfulfilled orders. Discounts applying to the original order will be honoured. It is hoped that discounts will again be available for future orders and the Committee will consider this in the context of club finances when the next order is submitted. It was agreed that the club will aim to submit two kit orders per annum, one in Spring and one in Autumn. It was further agreed that there will be no changes to the kit design for at least three years.
6.	**Equipment Purchases** The following equipment purchases were agreed: • 9 curved feather flags (of which 7 will be in club colours and 2 in sportive logo for use at feed stations) and 2x15 foot event banners, at a total cost of approximately £1,800. *(NB – the feathered flag number has subsequently been revised to a total of 10, as a result of the supplier discount making this the more cost effective option).* • Donation of £500 each to the day care centre and Milnathort School (cycle store). • Display Board costing £500 • 6 table top registration boards at total cost of £50 (Cost of materials, John Myerscough (JM) agreed to assemble) • 2 Gazebos in club colour, medium weight @ £1,000 each. • Re-imbursement of graphic design costs to JM, £20. Discussion was held regarding how club funds should be spent. In the absence of any other guidance, consideration was given to the proposals made on their individual merits. However, it was made clear that the funding available had to take into account known liabilities and the club could not commit anticipated future income. It was also agreed to ensure that funds were retained for ideas/proposals/contingencies that might emerge during the year. It was confirmed by the Treasurer, Nick Rowan (NR) that the sportive funds are

	recorded separately from general club funds. The Committee agreed that it would be useful for this to be transparent to members. How to ensure club funds are spent for the benefit of members was agreed as a discussion for the next meeting.
7.	**Events** Issues regarding the sportive will be dealt with by the sportive sub-committee. The Secretary will attend future meetings. It was agreed that the family day on the day after the sportive should be run again, with appropriate awards and "goody bag". JM proposed to run a 3 up10 mile open time trial. It was agreed to proceed on the basis of having two categories of entrant, one allowing aero equipment (any one or more of wheels, bars, helmet) and one for regular road bikes. Separate prizes of £100 will be awarded for each category, to be paid to the Scottish Cycling Club to which the winners belong. Although the event is expected to be self funding, the club will underwrite the cost of the prizes. No date has yet been agreed. JM to progress. It was agreed to run another road race this year, although given some of the difficulties last year, to design a new route. JM will forward suggestions and a sub committee will be formed to manage this event.
8.	**Communications** It was noted that little use was being made of the club forum, with most communication between members taking place on facebook. It was agreed that f/b was not the most appropriate medium for this and Trev Keer (TK) agreed to develop a separate forum as part of the web site. It was agreed that Paul Zarb (PZ) would liaise with the Secretary to submit club information to the Kinross Newsletter.
9.	**Any Other Business** There was one substantive item of additional business. <u>Velodrome Visit</u> The much anticipated visit to the Glasgow Velodrome involving 26 club members had resulted in significant disappointment as a result of Scottish Cycling (SC) double booking the morning session, and then again a re-arranged afternoon session. Most members had travelled through twice. Initial complaints to SC had resulted in an offer of an alternative session free of charge on 9th June, which the club has accepted. There was considerable anger at the way this matter had been handled and it was agreed that a formal letter of complaint would be sent by the Secretary to SC. Trev Keer and Paul Hutton to provide details to the Secretary. *(NB further communication between club members and Glasgow Life has resulted in an additional offer of complimentary track time on 7th April 2013.)*

10.	**Date of Next Meeting** It was agreed to hold meetings quarterly. The Secretary will circulate suggested dates.