



Kinross Cycling Club

Kinross Cycling Club Committee Meeting

Tuesday 17th March 2020

Kirklands Hotel

<p>1. Present: Jane Timperley, Graham Millar, Kathryn Baker, Craig Johnston, Jeff Wall, Richard Sanderson, Paul Maddocks, Hazel Golda, Ewan Wilkie, Maggie Kinnear, Janet Kerr</p> <p>2. Apologies: Kim Kilgour, Ginny Stacey-Marks and Kyle Strachan</p>	
<p>3. Minute of previous meeting (November) November minute approved</p> <ul style="list-style-type: none"> • 'New-comer' TT – Kathryn/Paul. It was noted that due to the emerging issues around the coronavirus pandemic that this was unlikely to run • PSYV Dunfermline sponsored cycle – completed, the club covered the costs of 2 maintenance sessions delivered by Kyle and Paul Z and Gordon Stewart volunteered as helpers on the day. 	
<p>4. Finance Update – Financial update was unavailable as Kim elected not to attend given Covid-19 situation and Social Distancing.</p>	<p>No update as Neither Treasurers were available. Currently in Process of handover. Jane, Graham and Kim will be authorised signatories</p>
<p>5. Sportive – There was significant discussion around the Sportive, with acknowledgment that due to the current restrictions imposed on mass gatherings the April date has been postponed. A new date in September, the 26th, has been identified, although it was acknowledged that this may also need to be postponed should the current restrictions which are in place as a response to the coronavirus pandemic be extended. The committee agreed that the best way forward was to offer participants two options.</p> <p>a) A full refund b) Port entry to 26 Sep 20 (date TBC)</p>	<p>Jeff and Trevor to liaise and decide on finalised steps to be taken</p> <p>Trev to speak to Entry Central</p>
<p>6. Committee members responsibilities: The committee discussed and agreed that members would take on the following responsibility</p> <ul style="list-style-type: none"> • Membership – Hazel • Volunteering – TBC • Newsletter – Janet & Maggie • GP Series – Paul Zarb (role to be confirmed) • Social Activities- Janet & Maggie 	<p>Unfortunately Janet Kerr was unable to attend the AGM, however, the co-option of Janet was approved by the committee.</p>

<ul style="list-style-type: none"> ● Coaching/ Kit – Kyle ● Website/ IT advisor – Richard ● FCA – Paul Maddocks, it is noted that this is not a formal committee role ● Container Manager – Ewan Wilkie ● Welfare & Protection Officer – Kathryn Baker, it is noted that this is not a formal committee role 	
<p>7. GDPR Graham offered to complete the GDPR policy he started during his last period on the committee. It was noted that there had not been any GDPR issues over the last year.</p>	<p>Comprehensive version to be completed by Graham and put out to the Committee Members for critique</p>
<p>8. Road Safety Following a recent incident during a club ride Richard suggested that contact to be made with other local Clubs regards road safety with a view to making any concerns voiced collectively. It was further agreed that although MR did not wish to report the incident that perhaps the club should record it via the BC club manager portal.</p>	<p>Incident involving Marcus Rae to be Recorded with BC</p> <p>Richard and Craig to plan contact with local clubs. Craig to contact James Brachier (Scottish Cycling Club Development Officer)</p>
<p>9. Marketing and Promotion Richard suggested that the club could be more active in marketing, media and promotion with more general exposure with the media on all aspects of the club</p>	<p>Richard to look into this</p>
<p>10. AOCB</p> <ul style="list-style-type: none"> ● Due to the current situation and in line with advice from BC (which is KCCs governing body) Members to be advised that from this point onwards, there will be no formal club rides for the foreseeable future. ● Cycle training which was planned will still go ahead for the final session in March ● BC Website - add Graham (standard Admin) and Craig (Super Admin), and Jane and Kathryn to remain as BC Admin for the time being. ● Ride Leader Course for those who take part in Sunday Runs ● Microsoft Teams to be setup for Committee Members 	<p>Jane to Action</p> <p>Craig to speak to those on Sunday Run (potentially 8 Places)</p> <p>Richard to organise this</p>
<p>11. DONM - tbc</p>	



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